

# Notice - Supply of Alcohol

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**This notice applies to the supply of alcohol at the Hanover Centre. It applies equally to events held at the Hanover Centre by the Hanover Community Association or any other event organiser.**

**This is not a statement of licensing law - organisers must at all times comply fully with licensing law.**

## 1. Protection of Young People

Where anyone attempting to buy alcohol appears to be under 21 they will be asked for photographic ID to prove their age. The only forms of ID that will be accepted are:

- passports,
- driving licences with a photograph, or
- proof of age cards issued by Portman Group, Citizen Card or Validate bearing the 'PASS' mark.

Where anyone appears to be buying alcohol for a person who looks to be under 21, they will be required to provide the same ID for the young person.

## 2. Prevention of Disorder

We will not supply alcohol to, or intended for, a person who appears to be intoxicated.

We will not allow glasses or bottles to be taken off the premises unless they are safely contained in a protective bag.

We will remind people leaving the premises that they are in a built-up area, and they should leave in a quiet and orderly manner.

## 3. General Health & Safety

Tap water will always be available free of charge. We recommend that soft drinks should also be provided as an alternative to alcoholic drinks.

Fire escape routes must be kept clear at all times.

First Aid boxes are located in the lower hall kitchen, the upper hall and the meeting room.

If glass is in use, a sharps kit with protective gloves, a hand brush and dust pan must be available, and all broken glass must be cleared up immediately and disposed of safely.

When bottles, dirty glasses, etc are collected, they must be located in safe areas away from the public and not in escape routes.



Date adopted: September 2014

Last reviewed: